



Alpha & Omega Academy

*135 E. Ivy Street
Fallbrook, CA 92028
(760) 728-1717*

School Year

2023-2024

(New Enrollment Forms)

FIRST DAY OF CLASS IS MONDAY, AUGUST 14, 2023

*“Striving to be Ambassadors of
the Gospel”*

**ALPHA & OMEGA ACADEMY
2023-2024 Fee Schedule**

Prices are Subject to Change Without Notice

New Student registration fee:	\$30.00
Re-Enrollment Registration fee:	\$30.00
Paces per Subject:	\$35.00
SOS (Computer) Per Subject:	\$66.00
Arts and Misc. fee for classes (per quarter):	\$7.50
Special individualized pace order (Failed Pace):	\$4.50

Tuition Schedule

Reading Readiness 1 st Child:	\$3,500.00 per year or 10 monthly payments of \$350.00
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Reading Program - 1st Grade 1 st Child:	\$3,500.00 per year or 10 monthly payments of \$350.00
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Second – 12th Grade 1 st Child:	\$2,400.00 per year or 10 monthly payments of \$240.00
2 nd Child:	\$2,250.00 per year or 10 monthly payments of \$225.00
3 rd Child:	\$2,100.00 per year or 10 monthly payments of \$210.00

Please Note: Tuition is due the 1st of each month. In addition to the \$25.00 bank fee, a \$25.00 charge will be applied to your account for every returned check. After two returned checks, we will only accept cash.

\$25.00 will be added every month if two-hours of parental allocated services are not completed.

GENERAL INFORMATION

How did you hear about Alpha & Omega Academy?	
What was the reason for selecting Alpha & Omega Academy?	

The application must be filled out completely before it can be processed. The application and registration fee of \$30.00 must be submitted together. Registration fees are non-refundable. An interview with the parents and the student will be required before final acceptance. Every NEW student will be placed on one-year probation from the time of start date. During this period, we reserve the right to dismiss any student without explanation, if the school feels it is not working out for either of the parties. We do this for both the welfare of the student and the school. Listed below is the process and requirements the NEW student must be able to uphold.

ACCEPTANCE PROCESS

- Parents and students will be interviewed
 - o This gives the parents and the School the opportunity to ask and answer any questions about the school and the student.
- The student will take a **PLACEMENT TEST**
 - o The test allows the parents, student, and school to see the student’s strengths and weaknesses.
- The school reviews the test
 - o This allows the school to determine if we are able to provide the necessary help for the student.
- A second Interview may take place to discuss the results of the Placement test and other questions.
- We require a transcript of the former school.
- A letter or phone call will be issued to inform the parents and students of their acceptance and or decline of acceptance.

PROBATION EXPECTATIONS

- The student must maintain a passing grade
- Student must keep up to date with their studies and work
- Student must participate in all school activities
- Students must maintain a positive attitude
- PARENTS must be current in all financial responsibilities with the Academy
- PARENTS need to participate with all school functions
- Model good conduct

Parent Signature:		Date:	
Staff Signature:		Date:	

STUDENT APPLICATION

Full Name:				Date	
	<i>Last</i>	<i>First</i>	<i>M.I.</i>	of birth:	
Address:					
	<i>Street Address</i>	<i>Apartment/Unit #</i>			
	<i>City</i>	<i>State</i>	<i>ZIP Code</i>		
Parent Phone:			Email		

Previous Education & Scholastic Information

Last School attended				Address:	
From:		To:			
Has the Student ever failed or struggled in school?	YES	NO	Explanation:		
Please indicate the student's classroom					
Has the student ever been expelled, suspended or refused admission to another school?	YES	NO			
If so, please state the name of the school:				Address:	
Dates attended:		Reason:			
Has the student had disciplinary difficulties? If so, what kind?	YES	NO	Explanation:		
Has the student been in trouble with the law or arrested?	YES	NO	Explanation:		
Has the student ever used tobacco or drugs?	YES	NO	Explanation:		

Other Students from family also enrolling

Please list any other students also enrolling at Alpha & Omega Academy.

Full Name:		Age:	
Grade entering:			
Full Name:		Age:	
Grade entering:			
Full Name:		Age:	
Grade entering:			

Medical History

It is mandatory that all pupils who show symptoms of communicable diseases will be excused from class until readmission is authorized by administration. Your cooperation is greatly appreciated. Thank you.

Full Name:		Birth date:	
Father's health			
Mother's health:			

Diseases: Has your child had any of the following? If so, state when:

Measles:		Diphtheria:	
Mumps:		Polio:	
Scarlet Fever:		Convulsions:	
Whooping Cough:		Rheumatic Fever:	
Heart Disease:		Asthma:	
Chicken Pox:		Diabetes:	
Hay Fever:		Pneumonia:	
Discharging Ears:		Syphilis:	
Gonorrhea:			

Recent disabilities:	Check any that apply		
Four or more colds yearly		Fainting spells:	
Hearing difficulty:		Hernia:	
Frequent sore throat:		Abdominal pain:	
Tires easily:		Ringworm:	
Poor vision:		Frequent Urination:	
Breath Shortness:		Dizziness:	
Frequent leg pain:		Allergies:	
Persistent Cough:		Frequent Sties:	
Speech difficulty:		Nose Bleeds:	
Dental Defects:		Growing Pains:	

Immunization Records

Please give dates for the following immunization administrations.

Smallpox/Scar:		Whooping Cough:	
Tetanus:		Schick Negative:	
Diphtheria:		Typhoid:	
Measles:		Polio:	
Other:			

Does your child have a disability due to disease or accident?	YES	NO	Explanation:	
Has your child had a skin test for tuberculosis?	YES	NO	Date:	
Has your child been associated with a tubercular patient?	YES	NO	Explanation:	
Is your child overly shy?	YES	NO	Explanation:	
Is your child overactive?	YES	NO	Explanation:	
Does your child bite his/her fingernails?	YES	NO	Explanation:	
Does your child suck his/her thumb?	YES	NO	Explanation:	
Does your child have excessive fears?	YES	NO	Explanation:	
Does your child have temper tantrums?	YES	NO	Explanation:	
Does your child like school?	YES	NO	Explanation:	
Does your child eat breakfast regularly?	YES	NO	Explanation:	
Does your child play well with others?	YES	NO	Explanation:	
Does your child have a bedtime and rising time?	YES	NO	Explanation:	

Parent Signature:		Date:	
Physician Signature:		Date:	

REMINDER: No student will be excused from P.E. without a written note from a physician.

EMERGENCY CONTACT FORM

Name of Medical Insurance Company:		Name of policy holder:	
Policy number:			
Name of child's doctor		Doctor's office number:	

If we are not able to reach you in an emergency, please list the name of three alternate contacts.

Full Name:		Relationship:	
Phone:			
Full Name:		Relationship:	
Phone:			
Full Name:		Relationship:	
Phone:			

In the event you are not able to pick-up your child/children from school, the following 3 people are authorized by you to pick your child (Please stop by office if you need to add additional people. Please note: We will release your child to them only).

Full Name:		Relationship:	
Phone:			
Full Name:		Relationship:	
Phone:			
Full Name:		Relationship:	
Phone:			

In case of an emergency I give the Alpha & Omega Academy staff permission to take my child,

_____, to the nearest Medical Clinic or to the nearest Medical Hospital for emergency assistance.

Parent Signature:		Date:	
Parent Signature:		Date:	

How many people live in your home?

- 2 3 4 5 6
- 7 8 9 or more

What Type of home do you live in?

- home/condo mobile home
- apartment complex other

Which of these statements are true about your home?

- We own our home We rent our home
- We occupy our home without payment of money or rent
- Other

What is your ethnic origin?

- White Black Oriental/Asian
- Hispanic Native American
- Pacific Islander Other

What is the marital status of the student's parents?

- married separated never married
- divorced single widowed

What is the primary language spoken at home?

- English Spanish
- Other:

How do you pay for your healthcare and medical expenses? Check ALL that apply.

- government funding private insurance
- self pay, out of pocket

Have your children ever qualified for free/reduced lunch programs at other schools?

- Yes No

What is the mother's current employment status? Check ALL that apply.

- Working full time for pay
- working part time for pay
- not currently employed
- retired homemaker
- disabled

Which of the following best describes the highest of education the student's mother has completed?

- Didn't finish high school
- Didn't finish high school, but completed a technical/vocational program
- High school graduate or GED
- Completed High School and a technical/vocational program
- Less than 2 years of college
- 2 years of college or more, including associate degree or equivalent
- College graduate (4 or 5 year program)
- Master's degree (or other post-graduate training)
- Doctoral degree (PhD, MD, EdD, DVM, DDS, JD)

Religious information

Church Attending:		From:		To:	
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Address:		Pastor:	
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Phone Number:	
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Is the student's father a Christian?	YES	NO
Is the Student's Mother a Christian?	YES	NO
Is the Student a Christian?	YES	NO

ATTENDANCE POLICY

Regular school attendance is required by California State law and is necessary for good academic progress. Failure of a student to attend classes will be considered an absence. Only the following will be considered excused absences: personal illness, serious illness in the family, bereavement, school-approved trips, medical or dental appointments, or court appearances.

Parents should avoid taking a student out of class for family excursions or other non-emergencies. If possible, schedule medical and dental appointments after school hours. Any requests to excuse a student for other reasons must be approved by the school Principal.

Any student, who has more than 3 unexcused absences throughout the school year, will be reported to the School District Truant Office as mandated by state law. A student who misses more than 20 school days in a year puts their promotion in jeopardy. In cases of prolonged illness, the family may wish to appeal to the administration for an exception.

Parents must call the school office when a student is going to be absent. The student must bring a note from a parent or guardian to the school office with the date of the absence and the reason. A re-admit slip will be issued to the student to be given to the instructor.

LATE ARRIVAL POLICY (Tardiness)

School begins promptly at 8:00 A.M. A Parent/Guardian must accompany any student arriving after 8:00 A.M. to the school office to sign the student into school. Either an excused or unexcused tardy pass will then be given to the student. The student must have this pass before entering the classroom. **Three unexcused tardies will constitute an unexcused absence. A 2nd unexcused tardy in a 2 week period will be billed a \$10.00 fee. Any tardies thereafter in the 2-week period will also be billed \$10.00; however not to exceed \$25.00 per month.**

WE HAVE READ THE ABSENCE AND TARDY POLICIES AND AGREE TO THEM.

Parent Signature:		Date:	
Parent Signature:		Date:	
Student Signature:		Date:	
Pastor Signature:		Date:	

STATEMENT OF DISCIPLINE

Alpha & Omega recognizes that it can't meet the educational needs of all children. It is a school offering high quality Christian training school. Some children do not adjust to a disciplined academic environment. They may find excuses to criticize the policy and decisions of staff and administration. In such cases, the school reserves the right to have full discretion in the discipline. Such students may be placed on probation for a reasonable corrective period of time. We reserve the right to dismiss any student who doesn't cooperate with the total educational process.

I, _____, recognize Alpha & Omega has a highly qualified staff, and I have confidence in their abilities to perform the educational function, due my child, at their discretion.

I realize that from time to time children take issue with policies that they do not agree with, and that they are prone to criticize statements out of context. If this should happen, I will correct my child and call the office for full details concerning the incident.

I realize that building a good relationship with my child's teachers is important in aiding in the training of my child. I will pray for the staff, cooperate with them in the areas of discipline, accept their judgment in such matters, and lay spiritual foundations at home. I realize that without my efforts in these areas, the staff will not be able to fulfill their goals as teachers. With my help and support, my child will receive the very best that Alpha & Omega has to offer.

Parent Signature:		Date:	
Parent Signature:		Date:	
Student Signature:		Date:	
Pastor Signature:		Date:	

STANDARD OF CONDUCT

The Student's attitude, conversation and behavior reflect the character of the institution from which he/she derives his/her training. This form reflects the Church's attempts to secure students who would best adjust to the rigor of a highly disciplined training program, which must set the high standards of an international church educational training program. Students, please answer the following questions honestly.

Do you attend church regularly?	YES	NO	Where?	
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Are you a Christian?	YES	NO	At what age were you saved?	
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Do you accept the Bible as the final authority in your life?	YES	NO		
Do you pledge allegiance to the American and Christian Flags?	YES	NO		
Have you ever smoked?	YES	NO		
Have you ever drank alcoholic beverages?	YES	NO		
Have you ever used narcotics?	YES	NO	If so which kind?	
Have you ever run away from home?	YES	NO	If so, how long ago?	
Do you promise not to draw, wear, or display any Anti-Christian symbols while you are a student at Alpha & Omega Academy?	YES	NO		

Girls: Will you honestly and in good spirit maintain the school dress standard of not wearing skirts, dresses or shorts, that are immodest or above the knee?	YES	NO
Will you refrain from coloring or cutting your hair in an inappropriate manner and abstain from wearing makeup or jewelry of any kind?	YES	NO
Boys: Will you honestly and in good spirit maintain the school dress standard of not following the latest fads (No : makeup, eyebrow shaping, oversized clothes, etc.)?	YES	NO
Will you keep your hair neatly trimmed according to school standards? (No Mohawks, unevenly cut or shaved hairstyles.)	YES	NO
Will you refrain from wearing jewelry of any type?	YES	NO

I agree to abide by the above standards of conduct and any other regulations of Alpha & Omega, while I am enrolled as a student of the Academy. I will not give the impression to students, parents, or faculty that I am not in harmony with the goals, aims and standards of the school.

Student Signature:		Date:	
Pastor Signature:		Date:	

FIELD TRIP PERMISSION FORM

I hereby give my child, _____, permission to attend all field trips and off campus activities programmed by Alpha & Omega Academy.

I will not hold the school responsible for any injury that might occur to my child while attending these school activities.

Parent Signature:		Date:	
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PARENT TEACHER ASSOCIATION

The PTA was formed to keep the parents informed of the Academy's activities and to raise funds to help the Academy. Our Academy does not receive any state funding, so we rely on the PTA to raise money to help us purchase equipment such as computers, computer programs, chairs, etc.

Through the PTA we are able to keep our tuition affordable by raising money for expenses that arise. Every parent and student benefits from the PTA's efforts. To keep the workload from being unfairly placed on a few parents we have established a few guidelines:

1. All parents must participate in our PTA. We need your help.
2. When a PTA meeting is called a parent/guardian must attend. There will be a \$15.00 fee imposed if neither parent attends.
3. Each month a \$25.00 voucher is handed out to each family. Two hours of volunteer time are required to get this voucher signed off. Volunteer time can be spent tutoring, chaperoning fieldtrips, helping on Hot-lunch days, etc. If at the end of the month the voucher is not returned to the school office signed, a \$25.00 fee will be applied to your statement.
4. The PTA throughout the year organizes 3 or 4 major fundraisers. These consist of Street Fairs, Festivals, Dinners, etc. Different parent groups are assigned to work these fundraisers. You will be expected to help when called to work one of these fundraisers. If you cannot help out, then you have the option of opting-out by paying someone else to work for you or our opt-out fee is \$50.00 per event.

All money that comes in from fines will go directly into the PTA fund. We would like to see all the parents involved; however, we understand that due to work schedules all parents cannot be involved. In order to be fair, we are initiating the option of "opting out" (paying someone to work in your place). We encourage all parents to become involved in our Academy, in whatever area you can. Together we can accomplish many things to better our school for our children.

I, _____ hereby accept the above conditions upon enrollment of my child(ren).

Parent Signature:		Date:	
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PARENT FINANCIAL OBLIGATION

Our tuition is based on a yearly fee not a monthly fee. For your convenience in meeting your financial obligations, tuition is divided into ten installments. The first payment is due on or before August 13, 2023, and the **tenth payment is due on May 1, 2023, before the final Progress Reports are mailed at the end of the school year.**

I, _____, hereby pledge to pay my financial obligations to the school on the date due. I understand that it may be necessary to withdraw my child, if proper arrangements are not made on a past due account.

I give permission for my child to take part in all school activities, including sports and school sponsored trips away from the school premises. I absolve the school from liability (to me or my child), because of any injury to my child at school or during any school activity.

I agree to uphold and support the academic standard of the school by providing a place at home for my child to study and giving my child encouragement in the completion of any homework or assignments.

I appreciate the standards of the school and will not tolerate profanity, obscenity in words or actions, dishonor to the Word of God, or disrespect to the personnel of the school. I hereby agree to support all regulations of the school in the applicant's behalf. I authorize the school to employ discipline as the administration sees fit and expedient for the training of my child.

I understand that the school reserves the right to dismiss any child who fails to comply with the established regulation and discipline or whose financial obligation remains unpaid after 2 months. I have read the Student Handbook and signed a promissory note. I understand the terms stated on this application and agree thereto.

Parent Signature:		Date:	
Parent Signature:		Date:	

PROMISSORY NOTE

Name:		Phone:	
Registration Fee:		Date:	

For value received, I, _____, hereby promise to pay the sum of \$_____ without interest to:
Alpha & Omega

This note is payable in 10 equal monthly payments of \$_____, due and payable on the first day of each month and no later than the fifth. The first payment is due by August 13, 2023. The last payment is due on May 1, 2024.

I understand that if my account becomes delinquent, a \$2.50 late fee will be added per day to my account. Late fees will be added after the 10th of each month. If I have not paid my account in full (including late fees), I understand the school has the right to suspend my child (after being delinquent 2 months) until I meet my financial responsibilities. In addition to the above charges, I will pay a curriculum fee of \$66.00 per computer subject and \$35.00 per pace subject. I understand if my child completes more than the required amount of paces or units in any subject, the school will bill extra paces/units at \$4.50. The registration and curriculum must be paid in full at the time of registration or by July 15, 2023.

Parent Signature:		Date:	
Staff Signature:		Date:	

PARENT/SCHOOL AGREEMENT

IN ORDER TO SOLEMNIFY the desire of the undersigned parties to glorify the Lord with their obedience to Him and to promote a clear understanding of the duties and responsibilities of each party, the undersigned parties adopt the following agreement:

I, _____, for and in consideration of my child,

_____ being admitted as a student at Alpha & Omega Academy, do hereby accept such admission and the duties and responsibilities entailed therein and agree to be bound by the terms of this Agreement.

1. Once my child has passed the probationary period, the following will apply. I agree to have my child committed to Alpha & Omega Academy for a full school year. (This means the entire school year fees in full). If for some reason the student is not able to continue attending, the reason/reasons will be reviewed by the Administrator and Pastor and they will determine if the parent is required to pay the remaining balance. Balance is subject to be sent to collections for compensation.
2. I have read and understand the *Student Handbook* and I agree with it completely. I agree that my child must abide by all of the policies, rules and regulations of the school, including those listed in the *Student Handbook*, and I agree to support Alpha & Omega Academy with my prayers.
3. I understand and agree that the instructors and other school officials will guide the education of my child. I agree that my purpose in obtaining a Christian education for my child will be achieved by following the curriculum set by the instructors. To that end, I agree that I will require my child to perform all duties and responsibilities entrusted to him by the instructors or school officials to the best of his ability to their satisfaction. I understand and agree that during my child's enrollment the courses offered and the instructors teaching them may change from time to time in the discretion of the school leadership.
4. I understand and agree that attending Alpha & Omega Academy is a privilege and the school reserves the right to suspend or expel my child from the school for just cause, as determined by the school.
5. As I am a Christian and Alpha & Omega Academy is a Christian ministry organization, both parties agree that they would never make demands, threaten to sue, or actually litigate any matter whatsoever relating to or resulting from this Agreement. To do otherwise, would be in clear violation of Biblical teaching and practice.
6. The parties agree that there are no other agreements or understandings between them relating to the subject matter of this Agreement. This Agreement supersedes all prior agreements, oral or written, between the parties and is intended as a complete and exclusive statement of the agreement of the parties. Neither this Agreement nor its execution have been induced by reliance, representation, stipulations, warranties, agreements or understandings of any kind other than those expressed herein. If any provision of this agreement is found to be void, it shall not affect the validity of any other provision. Both parties shall remain bound by all other provisions.
7. I understand and that there are no cellular phones or iPods permitted during class time. I also understand my child will receive only one warning and thereafter we will get our cellular phone and/or iPod at the end of the school year.
8. I certify that I will explain this agreement and its meaning to my child. I will assist the school in every way necessary to ensure my child abides by all terms of this agreement.

Signature

I understand this agreement and its content and agree to abide by its terms and all rules which apply to students. If this application leads to enrollment, I understand that false or misleading information in my application or interview may result in Alpha & Omega dismissing me.

Student Signature:		Date:	
Parent Signature:		Date:	
Administrator signature:		Date:	

STUDENT RECORD RELEASE

To Releasing School Counselor:

_____ Date

School Name

Address

City State Zip

Dear Counselor:

My children have been withdrawn from your school. Please release their academic, health, and behavioral records to the following school. Thank you.

Accepting School

Alpha & Omega Academy
135 E. Ivy Street
Fallbrook, CA 92028

Students' Names (Last name first)	Age	Grade Level at Time of Withdrawal
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of requesting parent:		Date:	
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Signature of receiving principal:		Date:	
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SUPPLIES

Reading Readiness and ABC's Classes

Crayons*
Set of 8 markers (water-based, broad up, basic colors)*
School box for supplies
Glue (small)*
Scissors*
Several pencils #2*
Two wallet size photos or snapshots

Erasers*
Sleeping mat (small)
Veil (girls)
Construction paper*
Bible (King James Version)

***Please check periodically to be sure student is supplied**

Elementary Classes

Crayons*
Markers*
Glue (small)*
Construction paper*
Spiral notebook (with lined paper)*
Erasers (jumbo size)*
Pencil box (school size)
Rulers
Scissors*

Bible (King James Version)
Veil (girls)

***Please check periodically to be sure student is supplied**

Jr. High and High School Classes

Bible (King James Version)
Veil (girls)
#2 Pencils*
Spiral Notebook (with lined paper)*
Erasers (jumbo size)*
White-out*
Pens (black or blue ink only)*
Pencil box
Ruler

***Please check periodically to be sure student is supplied**